



Programming Support Grant Verification of Eligibility

Any organization requesting an Arts Council Programming Support Grant must first be approved by the Arts Council. New applicants must submit this form by July 1, and will be notified of their eligibility by August 1. Returning applicants must submit this form with the grant application on September 30. All applicants must meet ALL of the following criteria:

1. Applicant's principal office/activities are located in Erie County, PA. Yes No
2. Applicant is tax exempt under Section 501(c)(3) for a minimum of 3 fiscal years, as demonstrated by a copy of the applicant's IRS determination letter. Yes No
3. The mission of the organization is the production and presentation of arts and culture and the organization must have presented a regular season of art or cultural exhibitions or performances open to the general public during that period. Yes No
4. Governing board meets at least quarterly and operates under a set of bylaws. Yes No
5. Applicant has a three (3)-year history of annual, independent audits performed by a CPA. Yes No
6. Annual budget is greater than \$100,000 for the previous fiscal year. Yes No
7. Applicant receives major community audience support through subscription and/or membership, earned income, and special fundraising events. Revenue from these sources must be at least one-third of the organization's annual operating budget. Yes No
8. Applicant employs at least one (1) year-round, full-time equivalent paid professional staff. Yes No
9. Applicant attests that the organization does not discriminate on the basis of age, race, color, religion, national origin, handicap, sexual orientation, marital status, gender or gender identity in any program or activities receiving public funds. Yes No
10. Organization is in good standing in accordance with Arts Council of Erie grant performance requirements (has provided all contract reporting required to date). Yes No
11. Applicant is a dues-paying, Level-Four member of the Arts Council of Erie. Yes No
12. Applicant completes the Full PACDP Profile Report. Yes No

NOTE: New applicants must exhibit financial stability, and may not have a negative financial position at the time of application. Yes No

I certify that I have read and agree that all statements above are true and complete.

Chairman, President, or Board Member Date

Authorized Staff Member Date

Typed Name & Title

Typed Name & Title